# **Land & Water Conservation Department**

#### **DEPARTMENT MISSION**

Working together to protect and enhance the natural resources of Jefferson County. Provide education, information, technical assistance to land owners, producers, and units of government with regard to Best Management Practices and Soil Management techniques to complete Federal, State and Local programming.

#### **DEPARTMENT GOALS**

Desired results	Objectives - specific steps	Link to Strategic Plan	Completion Date
Provides services for the conservation and wise use of the soil and water resources of the County.	Continue offering services that meet programming requirement end results.	Strategy 6 Strategy 10	Ongoing
Identify environmental concerns in order to carry out programming, as well as fulfilling a multitude of local, state and federal mandates  2. Identify, Develop and implement the tools necessary to meet programming requirements.		Strategy 6 Strategy 10	Ongoing
Specific Programming: Education and information Soil Erosion Control Farmland Preservation Program Food Security Act Cross Compliance Conservation Reserve Enhancement Program Non-Metallic Mining Reclamation Ordinance Manure Storage & Nutrient Management Ordinance Livestock Siting Regulations Land and Water Resource Management Plan Potter's Field Management Farmland Easement Commission	3. Keep land owners and producers fully eligible for Federal, State and Local programming.  Identify resource concern issues and provide technical solutions and remedies.  Issue Live Stock Siting Permits. Issue Waste Facility Storage Closure Permits.  Issue Waste Facility Storage Permits. Issue Non-metallic Mining Permits. Land & water Resource Management Plan development and implementation.	Strategy 6 Strategy 10	Ongoing 2020-2021

Implementation and	Routine updating, data cleansing	Strategy 6	Ongoing
maintenance of the NR151 &	and mobile friendly data options	Strategy 10	
FPP Tracking databases.			
Develop and Enforce	Write Conservation Plans that	Strategy 6	2019-2025
Conservation Planning.	meet the production efforts of	Strategy 10	
	producers while maintaining		
	compliance with Federal, State		
	and Local programs.		
Develop and Enforce Nutrient	Write Nutrient Management Plans	Strategy 6	Ongoing
Management.	that meet the production efforts	Strategy 10	
	of producers while maintaining		
	compliance with Federal, State		
	and Local programs.		
Implement and enforce Non-	Prepare Permits. Inspect mines for	Strategy 6	Ongoing
Metallic Mining Reclamation	compliance.	Strategy 10	
Ordinance.			
Increase Farmland Easement	Actively market program. Sign up	Strategy 6	2019 - 2022
participation rates.	new participants. Seek new	Strategy 10	
	sources of revenues to fund		
	additional activity.		
Maintain a conservation	Routinely upgrade conservation	Guiding	2021
minded and lucrative County	efforts on county farm. Renew	Principles	
farm ground rental package.	lease every 36 months.		

#### **PROGRAM EVALUATION**

Program/Samina Programia	Output Measures					
Program/Service Description	2017	2018 (Est)	2019 (Est)			
Complete required Nutrient Management Planning.	3500ac	3000ac	2500ac			
Tree Seedling Reforestation Program Trees Sold	8000	7500	8000			
Nonmetallic Mining Permits Issued & Inspected	30	30	30			
Farmland Preservation Participants	680	685	695			
Field Inspections Completed	192	195	195			
Notices of Non-Compliance Issued	11	0	0			
F.P.P. Acreage Enrolled	112000	112800	113500			
Full Certifications Issues	5	5	5			
Animal Complaints Acted Upon	11	4	0			
Livestock Siting Permits Issued	4	3	4			
Waste Storage Facility Closure Permits Issued	2	4	4			
Waste Storage Facility Permits Issued	2	1	1			

# FACTORS INFLUENCING PROGRAM/SERVICE DELIVERY AND ACCOMPLISHMENTS

- Maintain or increase current staffing levels within the department.
- Heavy reliance on Wisconsin Staffing and Operations grant funding.
- Maintaining cross compliances with complex state and federal programming has become increasingly difficult at present staffing and funding levels.

# **DEPARTMENT ORGANIZATIONAL CHART**



# **Land & Water Conservation**

#### **Financial Summary**

·	2017	2010	2018	2010	Change from	
	2017 Actual	2018 Estimate	Amended Budget	2019 Budget	Amended B \$	suaget %
Revenues						
Intergovernmental Revenues	189,232	255,800	255,800	255,800	52	0.00%
License & Permits	9,270	9,695	9,695	9,695	ם	0.00%
Public Charges	33,244	36,073	36,000	34,950	(1,050)	-2.92%
Intergovernmental Charges	2,035	2,035	2,035	2,035		0.00%
Misc. Revenues	107,181	107,362	105,688	106,088	400	0.38%
Other Financing Sources	( <del>+</del> )	92,881	125,134	125,134	*	-
Total Revenues	340,962	503,846	534,352	533,702	(650)	-0.12%
Expenditures						
Personnel Expenses	528,451	538,123	538,123	537,969	(154)	-0.03%
Purchased Services	14,539	24,300	24,300	24,085	(215)	-0.88%
Operating Costs	18,760	24,465	24,315	22,583	(1,732)	-7.12%
Interdept. Charges	24,750	20,841	20,841	22,443	1,602	7.69%
Other Expenses	10,675	51,389	51,389	52,276	887	1.73%
Other Financing Uses	35/	32,253	125,058	125,201	143	
Total Expenditures	597,175	691,371	784,026	784,557	531	0.07%
Property Taxes	255,725	249,750	249,750	250,855	1,105	0.44%
Addition to (Use of) Fund Balance	(488)	62,225	76	<u> </u>		

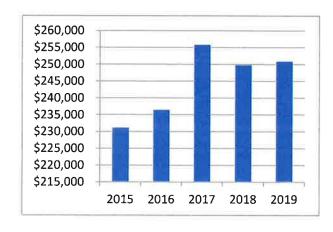
# **Summary Highlights:**

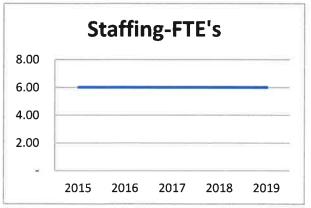
The 2019 budget provides \$250,855 in the tax levy, which is a \$1,105 increase in levy from the 2018 amended budget.

# **Summary of Capital Items:**

None

## **Summary of Property Tax Levy and FTEs**





Account Number	Project	Description	2017 Actual	2018 6-Month Actual	2018 Estimated	2018 Amended	2019 Admin	2019 Adopted
12401 -La	and Con	servation	1					
REVENUE	9		<del>-1</del> :					
411100	.5	General Property Taxes	370,735	182,217	364,433	364,433	366,038	366.038
421001		State Aid	170,893	85,000	183,500	183,500	183,500	183,500
432099		Other Permits	170,093	65,000	250	250	250	250
451010		Sale Of Maps & Plat Books	19		250	250	250	250
451020		Other Fees	4,149	114	73	2	100	100
451200		Records & Reports		11		â		191
451421		Crep Cancellation Fee	47	*	250	250	100	100
458001		Tree Sales	8,299	3,602	10,000	10,000	10,000	10,000
458005		Ag & Hortic Supply Revenue	1.5		250	250	250	250
458009		Livestock Siting App Review Fe	2,250	550	2,500	2,500	1,500	1,500
458013		Farmland Cert Fee	18,190	16,780	22,500	22,500	22,500	22,500
485200		Donations Restricted	50	•		~	; <del>•</del>	241
REVENUES	TOTAL		574,632	288,274	584,006	583,933	584,488	584,488
EXPENDIT	URES							
511110		Salary-Permanent Regular	77,176	38,408	95,918	95,918	99,040	99,040
511210		Wages-Regular	255,135	136,538	299,787	299,787	310,512	310,512
511310		Wages-Sick Leave	11,910	7,409		-	-	-
511320 511330		Wages Longovity Pay	28,391	10,234	1 190	1 190	1 224	1 224
511340		Wages-Longevity Pay Wages-Holiday Pay	1,099	5 470	1,189	1,189	1,234	1,234
511350		Wages-Miscellaneous(Comp)	15,018 2,248	5,470 365	- ŝ	- ĝ		2
011000		SALARIES TOTAL	390,977	198,425	396,894	396,894	410,786	410,786
512141		Social Security	29,235	14,790	30,020	30,020	31,425	31,425
512142		Retirement (Employer)	26,564	13,295	26,592	26,592	26,906	26,906
512144		Health Insurance	75,118	38,667	77,333	77,333	53,816	53,816
512145		Life Insurance	129	65	130	130	132	132
512150		FSA Contribution	1,125	1,125	1,250	1,250	9,000	9,000
512173		Dental Insurance FRINGE TOTAL	5,303 137,474	2,664 70,606	5,904 141,229	5,904 141,229	5,904 127,183	5,904 127,183
		TOTAL SALARIES AND FRINGES	528,451	269,031	538,123	538,123	537,969	537,969
531003		Notary Public Related	÷:	1.5	80	80		.e
531298		United Parcel Service	*	(*)	50	50	*	9
531301		Office Equipment	22	18	750	750	750	750
531303 531311		Computer Equipmt & Software Postage & Box Rent	826	407	1,000	1,000	1 500	4 500
531312		Office Supplies	1,312 496	487 272	1,550 1,200	1,550 1,200	1,500 1,200	1,500 1,200
531313		Printing & Duplicating	248	139	750	750	750	750
531314		Small Items Of Equipment	1,404	64	1,750	1,750	1,750	1,750
531321		Publication Of Legal Notice	48	16	100	100	50	50
531324		Membership Dues	1,857	1,796	2,000	2,000	2,000	2,000
531341		Agricultural & Hortic Suppli	4,934	262	6,000	6,000	6,000	6,000
531348		Educational Supplies	•		200	200	150	150
531351		Gas/Diesel	957	306	1,500	1,500	1,200	1,200
532325		Registration	500	515	1,000	1,000	1,000	1,000
532332 532335		Mileage Meals	11	27	200	200	200	200
532336			52	27	200	200	200	200
533225		Lodging Telephone & Fax	437 217	538 56	600 500	600 500	600 500	600 500
533236		Wireless Internet	2,084	1,043	1,850	1,850	1,850	1,850
535242		Maintain Machinery & Equip	3,074	213	1,200	1,200	1,000	1,000
535259		Tree Planter Service		3.0	100	100	100	100
571004		IP Telephony Allocation	658	380	760	760	661	661
571005		Duplicating Allocation	179	72	144	144	221	221
571009		MIS PC Group Allocation	18,222	7,484	14,968	14,968	17,042	17,042
571010		MIS Systems Grp Alloc(ISIS)	5,691	2,484	4,969	4,969	4,519	4,519
591519		Other Insurance OPERATING EXPENDITURES	2,235 45,463	1,194 17,332	2,389 45,810	2,389 45,810	3,276 46,519	3,276 46,519
		EXPENDITURES TOTAL	573,914	286,363	583,933	583,933	584,488	584,488
					***			
		REVENUES EXPENDITURES	574,632 573,914	288,274 286,363	584,006 583,933	583,933 583,933	584,488 584,488	584,488 584,488
TOTAL BUS	INESS UI	NIT-12401 -Land Conservation	(718)	(1,910)	(73)	*	9	4
			11					

Account   Number   Project	Description	2017 Actual	2018 6-Month Actual	2018 Estimated	2018 Amended	2019 Admin	2019 Adopted
12402 -Wildlife (	Crop Damage						
REVENUES 421001	State Aid	13,023	6,998	20,000	20,000	20,000	20,000
REVENUES TOTAL		13,023	6,998	20,000	20,000	20,000	20,000
EXPENDITURES 529299	Purchase Care & Services OPERATING EXPENDITURES	13,023 13,023	6,998 6,998	20,000	20,000 20,000	20,000 20,000	20,000 20,000
	EXPENDITURES TOTAL	13,023	6,998	20,000	20,000	20,000	20,000
	•						
	REVENUES EXPENDITURES	13,023 13,023	6,998 6,998	20,000 20,000	20,000 20,000	20,000 20,000	20,000 20,000
TOTAL BUSINESS	JNIT-12402 -Wildlife Crop Damage		2		18		127
12403 -Nutrient I	Management						
REVENUES 458012	Public Land Consv Fees	290	70	250	250	250	250
REVENUES TOTAL		290	70	250	250	250	250
EXPENDITURES	*						
535349	Other Supplies	73	44	250	250	250	250
	OPERATING EXPENDITURES	73	44	250	250	250	250
	EXPENDITURES TOTAL	73	44	250	250	250	250
	REVENUES EXPENDITURES	290 73	70 44	250 250	250 250	250 250	250 250
TOTAL BUSINESS (	JNIT-12403 -Nutrient Management	(217)	(26)		7		(20)
12404 -Local Cos	st Share Program						
REVENUES 421001	State Aid	2,082		3,300	3,300	3,300	3,300
REVENUES TOTAL	•	2,082	-		3,300	3,300	
	•	2,082		3,300	3,300	3,300	3,300
521219	Other Professional Serv	-	727	3,000	3,000	3,000	3,000
529299	Puchase Care & Services OPERATING EXPENDITURES		(#)	300 3,300	300 3,300	300 3,300	3,300
	EXPENDITURES TOTAL	-	728	3,300	3,300	3,300	3,300
	REVENUES EXPENDITURES	2,082	1#1 2#1	3,300 3,300	3,300 3,300	3,300 3,300	3,300 3,300
TOTAL BUSINESS L	JNIT-12404 -Local Cost Share Prograr	(2,082)			-		
LALAS DATOR O							
12405 -DATCP C	ost Stiare						
421003 421004	State Aid GPR State Aid Bonded	1,036 2,198	770 17,571	14,000 35,000	14,000 35,000	14,000 35,000	14,000 35,000
REVENUES TOTAL	<u> </u>	3,234	18,341	49,000	49,000	49,000	49,000
EXPENDITURES 593701	Cost Share Payment OPERATING EXPENDITURES	8,440 8,440	12,058 12,058	49,000 49,000	49,000 49,000	49,000 49,000	49,000 49,000
		•	•	•		·	•

Account Number Project	Description	2017 Actual	2018 6-Month Actual	2018 Estimated	2018 Amended	2019 Admin	2019 Adopted
	EXPENDITURES TOTAL	8,440	12,058	49,000	49,000	49,000	49,000
	REVENUES EXPENDITURES	3,234 8,440	18,341 12,058	49,000 49,000	49,000 49,000	49,000 49,000	49,000 49,000
TOTAL BUSINESS	JNIT-12405 -DATCP Cost Share	5,206	(6,284)	-	<u> </u>	<u>-</u>	-
12406 -Non-Meta	llic Mining						
REVENUES							
411100	General Property Taxes	(11,315)	(5,498)	(10,995)	(10,995)	(10,995)	(10,995)
432005 474175	Non-Metallic Annual Fee Highway Billed	9,270 2,035	*: *:	9,445 2,035	9,445 2,035	9,445 2,035	9,445 2,035
REVENUES TOTAL		(10)	(5,498)	485	485	485	485
EXPENDITURES							
531311	Postage & Box Rent	51	11	60	60	60	60
531312	Office Supplies	000	-	50	50	50	50
531348	Educational Supplies	•	2	25	25	25	25
532325	Registration		35	150	150	150	150
532332	Mileage		-	50	50	50	50
532335	Meals		-	50	50	50	50
532336	Lodging	223	125	100	100	100	100
	OPERATING EXPENDITURES	51	46	485	485	485	485
$\varepsilon$	EXPENDITURES TOTAL	51	46	485	485	485	485
	REVENUES EXPENDITURES	(10) 51	(5,498) 46	485 485	485 485	485 485	485 485
TOTAL DUCINECE I	JNIT-12406 -Non-Metallic Mining	61	5,543				
- 20		9	0,010				
12407 -Farmland	Easement						
REVENUES							
481001	Interest & Dividends	1,443	1,387	1,674		400	400
699800	Resv Applied Capital	3.00	(**	92,881	125,134	125,134	125,134
REVENUES TOTAL		1,443	1,387	94,555	125,134	125,534	125,534
EXPENDITURES							
531311	Postage & Box Rent	22	12	14	2	15	15
531312	Office Supplies	125	125	125	-	300	300
531313	Printing & Duplicating	3965	100	11	*	18	18
594950	Operating Reserve	***	161	32,253	32,253	2	22
	OPERATING EXPENDITURES	147	137	32,404	32,253	333	333
594960	Capital Reserve	<u>;</u> ≡:	(6)	62,152	92,805	125,201	125,201
	CAPITAL OUTLAY EXPENDITURES		V (2)	62,152	92,805	125,201	125,201
	EXPENDITURES TOTAL	147	137	94,555	125,058	125,534	125,534
	REVENUES EXPENDITURES	1,443 147	1,387 137	94,555 94,555	125,134 125,058	125,534 125,534	125,534 125,534
TOTAL BUSINESS L	JNIT-12407 -Farmland Easement	(1,296)	(1,250)	•	(76)	9	:•
12408 -County Fa	arm						
DE://ENUISA							
REVENUES							
411100	General Property Taxes	(103,695)	(51,844)	(103,688)	(103,688)	(104,188)	(104,188)
482003	County Farm Land Rent	105,688	40,171	105,688	105,688	105,688	105,688
REVENUES TOTAL		1,993	(11,673)	2,000	2,000	1,500	1,500
EXPENDITURES							
529170	Grounds Keeping Charges	1,516	597	1,000	1,000	785	785
535249	Sundry Repair	10	0.70	1,000	1,000	715	715

Account Number	Project	Description	2017 Actual	2018 6-Month Actual	2018 Estimated	2018 Amended	2019 Admin	2019 Adopted
		OPERATING EXPENDITURES	1,526	597	2,000	2,000	1,500	1,500
		EXPENDITURES TOTAL	1,526	597	2,000	2,000	1,500	1,500
		REVENUES EXPENDITURES	1,993 1,526	(11,673) 597	2,000 2,000	2,000 2,000	1,500 1,500	1,500 1,500
TOTAL BU	SINESS U	NIT-12408 -County Farm	(467)	12,270			•	
		REVENUES EXPENDITURES	596,687 597,174	297,899 306,242	753,596 753,523	784,102 784,026	784,557 784,557	784,557 784,557
TOTAL Lan	nd & Wate	r Conservation DEPARTMENT	487	8,343	(73)	(76)	*	9